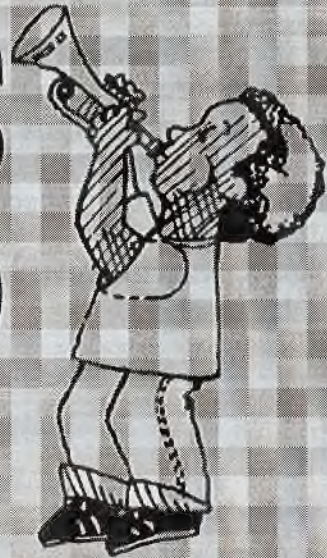


New Jersey PERFORMING ARTS CENTER

SUMMER ARTS CAMP



ARTS CENTERED CHILDREN



NJ PAC

Staff Handbook

July 1997

New Jersey PERFORMING ARTS CENTER

SUMMER ARTS CAMP



ARTS CENTERED CHILDREN



NJPAC

Staff Handbook

July 1997

June 30, 1997

Dear Faculty and Staff:

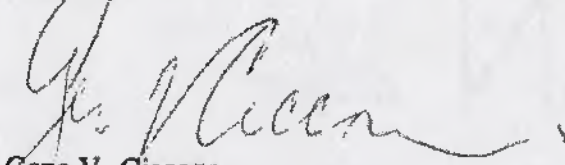
As director of the *New Jersey Performing Arts Center* Summer Arts Camp, I would like to welcome you to our TEAM! Having served in the same capacity last year, I have come to realize what an exciting, enriching program we have to offer to the children of our state.

Your professional credits and resumes are quite impressive to say the least! With all the experience that we share, we will be able to create outstanding results.

As a professional actor and educator I have often seen the positive results of children who are participants in the arts. During the four weeks that we are together, it is my hope to bring out the very best in each of our campers. With the Arts Center opening in October of this year, we are all involved in a project which will continue to expand and make it possible for all children to be actively engaged in artistic and cultural activities.

I look forward to working with you and wish you luck in the creative process which awaits each of us this summer.

Sincerely,

A handwritten signature in dark ink, appearing to read 'Gene V. Ciccone', with a long, sweeping horizontal stroke extending to the right.

Gene V. Ciccone
Summer Arts Camp Director

Mission Statement

The Camp encompasses the NJPAC Arts Education Department's vision that children will use arts as a medium to gain a global perspective of the world in which they live. By embracing the belief that the arts belong in the lives of all children, the camp will provide an atmosphere which both challenges and nurtures all children willing to take creative risks in programs designed to meet the needs of a range of artistic levels. The activities are designed to provide a holistic environment fostering self knowledge offering a means toward self actualization and providing a socially acceptable and creative form of expression. NJPAC will provide both enrichment for children looking to expand their knowledge and skills, and training for children with demonstrated talent looking for a challenging environment. The motto that *no child can fail* underlies activities for the artistically talented child as well as the typical child.

WORK ENVIRONMENT

Job Descriptions

It is important that all employees understand the responsibilities of each staff member and the faculty. Detailed descriptions are included for the Camp Director, Artist/Faculty, Counselors and Assistant Counselors. If you have any questions about your own responsibilities after reading through these items, please be sure to bring it to our attention at the Orientation.

Camp Director is responsible for:

- ◆ Scheduling daily activities, facility space, and staff and artist work schedules.
- ◆ Planning and organizing recreation and group activities.
- ◆ Interacting with parents and keeping them abreast of upcoming activities and any schedule changes.
- ◆ Supervising all high school and college counselors
- ◆ Monitoring camp activities and ensuring that everything runs smoothly.
- ◆ Ordering supplies for classes and ensuring that technical needs are met.
- ◆ Working closely with the cafeteria to ensure that food provided adheres to the Federal Food program's standards and that any special dietary needs students are carried out. He is also responsible for all government paperwork and inspections.
- ◆ Ensuring the safety of students and the facility.
- ◆ Budget management and collection of all student fees, forms, etc.
- ◆ Completing a final report.

Assistant Camp Director is responsible for assisting the Camp Director in all of the above duties.

Artist/Faculty are responsible for:

- ◆ Developing curriculum and lesson plans.
- ◆ Conducting workshops for campers.
- ◆ Providing initial placement assessment of the campers.
- ◆ Developing an arts supply list where necessary and ordering supplies where possible.
- ◆ Providing guidelines for counselor participation and responsibilities in studio.

- ◆ Mentoring counselors where possible.
- ◆ Communicating with parents in support of campers' participation.
- ◆ Preparing students for final performance.
- ◆ Preparing written evaluations of students in major workshops.
- ◆ Submitting a final report.

Counselors are responsible for:

- ◆ Supervising and working with a high school Assistant Camp Counselor.
- ◆ Working with the Camp Director to provide information for a final evaluation.
- ◆ Assisting to lead a group of approximately 12 campers.
- ◆ Leading and organizing recreation and group activities in a safe and nurturing environment.
- ◆ Communicating any progress/problems of the campers at staff meetings.
- ◆ Working with the students both individually and as a group to reach the goals of the camp and help prepare for their final performance.
- ◆ Keeping children organized, disciplined and safe during weekly field trips and programs.
- ◆ Working closely with the Director and counselors to ensure that all rules and goals of the camp are met.
- ◆ Working closely with professional arts instructors during each class.

Assistant Camp Counselors are responsible for the same items as the Counselor; with the exception of the first two items.

Chain of Command

The Assistant Counselors directly report to their assigned Counselor. Counselors, Faculty and Assistant Camp Director report to the Camp Director. The Camp Director is supervised by the Director of Program Management and the Vice President of Arts Education.

Emphasis on Team Work

The key word to having an effective team is **COMMUNICATION**. The staff and faculty of the NJPAC Summer Arts Camp must work together to create a cohesive team. By working together we must support each other's decisions, and show support for one another. Another key word to teamwork is **RESPECT**. Respect for each other's privacy, belongings, and feelings is extremely important. Please show your fellow staff members the respect that you would like in turn from others. By working together, we can make this an incredible summer for the students, and for ourselves.

LOGISTICS

Essex County College

Maps of the campus facilities will be given to all staff members at the Orientation. In addition, a campus tour will be arranged to ensure that everyone is familiar with the facilities.

Daily Schedule

Please note the students' daily schedules, in order to understand the requirements for staff and faculty presence on campus.:

STUDENTS:

(Monday - Thursday)

7:30 or 8:00	Early drop-off
8:30	Regular drop-off
8:30 - 9:00	Breakfast
9:10-11:10	Session I (w/10 min. break in middle)
11:20 - 11:45	Recreation
11:55 - 12:45	Lunch
12:50 - 2:00	Session II
2:10 - 3:20	Session III
3:30 - 3:45	Snack
3:50 - 4:50	Group Time
5:00	Option for Student Departure
5:30	Regular Student Departure

(Fridays)

7:30 or 8:30	Early drop-off
8:30 - 9:00	Arrival
9:00	Depart on field trip
5:00	Return from field trip
5:30	Pick-up

STAFF

All staff should report to the main ECC office no later than 8:00am, at which time there will be mandatory daily staff meeting run by the Camp Director. All relevant notices will be distributed at that time. Staff responsible for early arrival campers will be assigned on a rotating basis, and must arrive no later than 7:15am. Campers will be leaving at 5:30pm and counselors are expected to stay until the campers in their group are picked up, or until the camp director or assistant camp director relieves them of their supervisory duties and releases them for the day. Assistant counselors will generally leave at 5:00pm each day.

FACULTY

All faculty should report to the main ECC office no later than 30 minutes prior to their first scheduled class. Any special notices will be available at the office. A general Faculty meeting will be held on Monday, July 15th from 11:30am - 1:00pm. Should additional meetings be needed, they will be scheduled to the best convenience of all faculty.

Sign In/Sign Out

All staff should sign in when they arrive at the office and sign out at the end of the day. These records are needed to ensure proper pay checks. Procedures for signing in and out will be reviewed at the orientation.

Meals

Breakfast and lunch will not be made available to staff, but you are welcome to purchase your lunch through the Essex County College cafeteria or at a restaurant in the area. Counselors are required to eat among campers and to help maintain order in the Cafeteria. In addition, counselors will be

required to monitor the campers' food in compliance with Federal Food program standards. Specific details for these procedures will also be given at orientation.

Dress Code

Dress should be comfortable, but neat, i.e. t-shirts and shorts/jeans for counselors, remembering that you are serving as role models for the students. (No cut-offs, halter tops or sandals) A camp t-shirt will be provided. Faculty can also wear casual clothing.

ACTIVITIES

Responsibilities for Arrival/Departure of Campers

Each morning, designated counselors will be at curbside at the main entrance to Essex County College on Martin Luther King Blvd., to meet campers when they arrive. A set of attendance sheets for daily check-in will be provided. If campers are late, a counselor will be required to stay at the meeting location, until a parent is reached and we ascertain if the child will be attending camp that day. Counselors will be expected to do headcounts routinely throughout the day, to be sure they have a complete group at all times. **Counselors will be required to check parents' IDs** at drop-off and pick-up time. Counselors must stay until all their assigned campers have been picked up, or until the Director or Assistant Director relieves him/her.

Counselor's Role in Classroom

All counselors will have the opportunity to assist the artists in the classrooms, and to help the campers prepare for the final performance. Specific details as to the type of assistance that will be needed by each artist will be discussed at the orientation.

Counselor's Role in Recreation

The counselors are responsible for planning ALL recreational activities. This includes the recreational breaks campers will have in the morning and afternoon, as well arranging activities for campers while waiting for pick-up and during bus trips. Time will be given during the Orientation Day for recreation planning. Please come to orientation with several ideas for activities.

Security

Essex County College has security guards on campus. You will also be given a tour of the campus, so that you are familiar with the area. However, there are several basic and important rules which you must follow at all times.

- ◆ Campers must never be sent on errands; there are enough staff and faculty to cover this.
- ◆ Campers must always travel with a counselor or faculty member -- this includes to and from class, meals and recreational areas.
- ◆ Never stop to talk, or even give directions to strangers on the college, especially when in the presence of campers.
- ◆ Never allow a camper to leave with anyone you don't recognize as his/her parent b.
- ◆ It is always better to err on the side of caution; if you're not sure, ask. It is okay to request identification from a parent; they will realize that it is for the safety of their child.

Field Trips

The staff is responsible for supervision on all field trips. The following are actions which must be

- ✦ The Camp Director will carry a beeper or cellular phone at all times. The number will be made available to all staff.
- ✦ If you are on a bus, make sure campers stay in the seats at all times, are respectful to the bus driver, and keep the noise level at a minimum. If you are walking, keep the group together and make sure that everyone is dressed appropriately for the weather and for the activity.
- ✦ Before arrival at the location, review rules with the campers and set up a meeting time/location.
- ✦ If it is a lengthy trip, check in with the office by telephone at least once. Remember, the campers will use your behavior as an example.
- ✦ No radios, walkmen, etc. will be allowed on any trips to avoid distractions, and chance of loss.

EMERGENCY PROCEDURES

In the event of an emergency, the staff member closest to the situation should activate emergency procedures. There will be two counselors trained in First Aid/CPR (Denise Cauthen and Jennifer Abernathy). When a camper (or staff member) has an accident or comes to you with a medical emergency, include the following steps in taking care of this person:

- ✦ Contact the office to arrange transportation and to obtain the campers' medical and appropriate forms. The office will contact the camper's parent/guardian, notify them of the situation and will notify appropriate faculty if the camper is missing class.
- ✦ While off campus at the health care site, contact the office with periodic updates and when you are ready to return to campus.
- ✦ If the camper's parent/guardian arrives to assume responsibility of his/her child, have the person sign the supervision release section on the Medical Incident Report Form.

IF IT IS AN EXTREME EMERGENCY AND AN AMBULANCE MUST BE CALLED - DO NOT IMMEDIATELY BY CALLING 911 AND THEN CONTACT THE MAIN OFFICE. NEVER LEAVE THE INJURED CAMPER/STAFF MEMBER ALONE.

- ✦ At all times, after medical care has been provided, complete a Medical Incident Report Form. This includes any type of first-aid. It is important for the camp to have an accurate record of every incident, for insurance reasons.
- ✦ When a camper comes to you with a mild health concern (headache, sniffles, exhaustion, etc.) and feels unable to participate in class or other activities, the camper must remain in the office where he/she can be supervised until the condition improves or he/she requires further medical treatment.

INTERPERSONAL ISSUES

Interactions with Campers, Staff, Parents

All faculty and staff must conduct themselves in a professional and responsible manner when interacting with campers and their families. Parents must feel comfortable leaving their children in your hands; therefore always remember that you are being observed. Parents will be anxious to see how

When dealing with fellow staff members, remember the rules of teamwork - cooperation and respect. If you have a problem with a fellow staff member, try to work it out among the two of you, rather than letting the problem grow. If it is not possible, let the camp director know, so that he can help you to work things out. Children can sense when there is a problem, so keep your personal issues out of the classroom and all other activities. Remember that you are being viewed as a role model for these young children.

Dealing with a Difficult Camper

It is important for faculty and staff to communicate regarding discipline or behavioral problems regarding a camper. What occurs in a studio situation and in a recreational situation may differ, and there may be ways in which faculty and counselors can assist each other in handling a camper. Faculty and counselors should check with the director if they suspect there may be outside factors influencing a child's behavior.

If you see a camper who is having difficulty in dealing with a particular situation, try to get the camper to open up to you about the problem. **NEVER PROMISE THAT YOU WILL KEEP IT A SECRET AND NOT TELL ANYONE.** This will become a problem if the camper has put himself or others in a dangerous situation. Also, if it is a situation that you cannot handle, you will have to break that promise in order to obtain help. Do whatever you can to get the camper to talk to you or the camp director. If you are having a problem with one of the campers in your group or class, it is very important to document the camper's behavior and his/her response to discipline.

Remember that campers respond to people who treat them with respect. So be fair and respectful when disciplining a camper. Sit down and explain what the problem is and listen to his/her explanation. Always follow through on discipline actions and ensure that the campers understand why certain behavior is considered unacceptable.

Discipline and Rules

Counselors play an important role in the enforcement of all rules and regulations. This is done by encouraging a code of positive behavior conducive to good learning. It must be stressed to campers that they are guests of the campus, and good manners and behavior are expected.

Faculty should initially try to resolve behavioral problems in the studio, but may refer the child to the office if he/she becomes a distraction to the other campers. Never leave a class alone. Depending on the severity of the problem, either the artist should assign two counselors to be responsible for the class while personally accompanying child to office, or if the child seems manageable, send a counselor with the child to the office. Always complete an incident report when removing a child from class.

Specific methods of conflict resolution and disciplinary control and levels of authority will be discussed at the orientation.

Enforcement of Rules

All rules must be enforced, whether you personally agree with them or not. By accepting a job, each staff member is agreeing to support and enforce the rules determined by the NJPAC faculty and staff. If you personally have a problem with any rule or procedure, you should speak with the Camp Director. At no time should campers be made aware of any feelings of disagreement for any rule. And please remember, in any community, consistency with enforcement of rules is mandatory and fair.

Rules

All staff members must assume a high-level of responsibility for the supervision of campers. Additionally, they serve as role models and need to adhere to the following rules during the program.

NO SMOKING IN BUILDINGS
NO DRINKING
NO USE OF DRUGS/NARCOTICS
BE ON TIME/WHEN AND WHERE YOU ARE SUPPOSED TO BE
BE CONSISTENT AND FAIR
NO USE OF PROFANITY

In addition to the aforementioned rules, the staff is required to familiarize themselves with the rules and set an example for the campers by observing them. The rules may not be altered or ignored. On-again, off-again approaches to rules create dissension and confusion.

Campers should adhere to these rules as a form of common courtesy and respect for one another. The following is a set of serious infractions:

1. Leaving the facility which has been designated specifically for camp activities
2. Involvement in any activity which is considered illegal
3. Theft of property
4. Vandalism
5. Unexcused absence from classes or group activities
6. Disruptive or improper behavior
7. Failure to observe college and camp rules

ADMINISTRATIVE

Pay Periods

All faculty will be paid on the dates specified in their contract. Counselors will be paid on the first Thursday (except the first one). The pay dates are: July 10, 17, 24 and 31. The last check will be sent to the counselor's home on August 7th, unless he/she has made prior arrangements to pick it up at NJPAC offices.

Evaluations

Faculty will be evaluated by an NJPAC evaluator. Staff will be evaluated by the Camp Director. Campers will be evaluated for their dance class participation. Faculty in all other disciplines will submit reports identifying students with special talents and/or needs.

Keys

The camp director and assistant camp director will have access to all keys needed by the camp. They will ensure that all doors are unlocked in the morning, and locked in the evening. If you encounter a situation, where you are unable to get into a building or classroom, notify the office immediately; someone will come to let you in.

Identification

NJPAC will be issuing name tags. These must be worn to Camp everyday.

NJPAC SUMMER ARTS CAMP FACULTY PROFILES

Lisa Attles **(Ballet)**

Ms. Attles, a native of Newark, NJ, trained at the Garden State Ballet, under the direction of Fred Danieli and studied modern and jazz with Alfred Gallman. She was a member of Gallman's Newark Dance Theatre from 1978 to 1981. In 1981, Ms. Attles was recognized as a Presidential Scholar in the Arts. During that same year, she received a scholarship to the Joffrey Ballet School.

Ms. Attles, a former soloist with the Dance Theatre of Harlem, was a member of the company from 1982-1995. She toured with D.T.H. throughout the United States, as well as, Europe, South America, Asia, and Africa.

Ms. Attles is currently pursuing a career as a dance instructor and educator in the arts under the tutelage of Madame Gabriella Darvash. She is a teaching artist with the New Jersey Performing Arts Center Dance Academy and a dance instructor and choreographer for the East Orange School District Summer Youth Theatre Program.

Joseph Barnes **(Percussionist /Accompanist)**

Mr. Barnes has been a drummer for 24 years. He trained with renowned musicians proficient in the Nigerian, West African, and Cuban styles of drumming. He has appeared at the Apollo Theatre, Carnegie Hall and Gracie Mansion.

Mr. Barnes has been an accompanist for the NJPAC Dance Academy for the past three years. For this year's Summer Arts Camp, he will accompany the Modern Dance classes.

Roselee Blooston **(Theater)**

Ms. Blooston has been a professional actress and playwright for the past twenty years. Her performances and plays (four of which were one-person shows) have been produced in New York, in regional theaters across the country, on cable television and at the Edinburgh International Festival in Scotland. Her work has also aired over National Public Radio and Voice of America.

Ms. Blooston is currently a faculty member at Montclair State University and has recently served as an artist in residence for the Paper Mill Playhouse. She is a member of Actors' Equity, the Screen Actors Guild and the Dramatists Guild.

Karen Callaway Williams
(Tap Dance)

Ms. Williams, a graduate of Spelman College and an alumna of *Alvin Ailey American Dance Center*, is happy to be returning to the Summer Arts Camp. She was seen this year performing on Broadway in the new Duke Ellington musical "Play On." She is the dance captain and principle dancer for the New Jersey Tap Ensemble as well as a solo artist in her own right. She has performed at the *Carnivale di Venezia* in Italy, in numerous Tap Festivals throughout the country, and recently on Sesame Street as a special guest artist.

In addition to performing, Ms. Williams has established herself as a prominent tap instructor. She has worked with dancers from pre-school to adult and teaches tap at all different levels. Her teaching experience includes the *Alvin Ailey American Dance Center*, *Poly-Ethnic Preparatory Country Day School* in Brooklyn, lecture demonstrations for the Paper Mill Playhouse and is on NJPAC's Dance Academy faculty.

Gene Ciccone
(Camp Director)

Mr. Ciccone is returning as the Camp Director for the second year. He has been an English as a Second Language teacher at Roberto Clemente School in Newark for the past five years. In addition to his classroom work, he has served on many committees and teams during years at the school. He also served as the In-house coordinator of the NJPAC Dance Academy where he became familiar with many of the faculty and procedures of the NJ Performing Arts Center. He has previous camp experience as the Program Supervisor for the Essex County Department of Parks, Recreation, and Cultural Affairs, Summer Day Camp, where he worked for 13 years.

A graduate from Montclair State University, Mr. Ciccone holds certificates in Speech, Theater, English, English as a Second Language and Substance Abuse. He recently completed Master of Arts Degree in Supervision and Administration at Jersey City State College.

Edward T. Eddings
(Percussionist/Accompanist)

Mr. Eddings has taught drumming at various schools including the Orange Alternative High School, NJPAC's Dance Academy, the Newark Community School of the Arts and the Newark Board of Education. He has also served as an elementary school teacher, daycare teacher, camp teacher, program associate and free-lance performer in the tri-state area. He incorporates music theory into all his classes on African Caribbean rhythms and drumming.

Mr. Eddings has a Bachelor of Arts degree in African & African-American Caribbean Studies from William Paterson College.

Paula YAA McCoy-Franklin
(African Dance)

Paula Yaa McCoy-Franklin, better known as "Mama YAA," is an actress, dancer, and choreographer whose primary focus is the promotion and understanding of African-American culture. While living in the country of Ghana, she studied dance and movement at the University of Ghana in Legon.

She has appeared in numerous theatrical productions, including, "*Footprints in Time*," "*For Colored Girls...*" and films including "*Strictly Business*" and "*Jungle Fever*." McCoy-Franklin, holds classes at the YWCA in Montclair, where she is also the director for the Y-Teen Program. Currently, she teaches at the *Alvin Ailey American Dance Center* and the *Newark Community School of the Arts*. She is also a consultant for the NYC Housing Authority Performing Arts Program, and through Arts Horizons, has been a member of the faculty of the Orange Alternative HS. She also has her own dance company, *Pyramyd* and is on NJPAC's Dance Academy faculty.

Afred Gallman
(Modern Dance)

Mr. Gallman is founder and executive artistic director for Gallman's Dance Theatre. He studied and trained on scholarship at the Alvin Ailey American Dance Center, Dance Theatre of Harlem and Clark Center. As a performer, his experiences include being a soloist with the Fred Benjamin Dance Company for eight years and with Pepsi Bethel's Authentic Jazz Dance Theater, Otis Salid's New Arts Ensemble, and the Alvin Ailey American Dance Center Ensemble, among others.

Mr. Gallman's teaching experience includes Rutgers University, Duke University, American Dance Festival, Toronto Dance Theater, Joyce Trisler's Dance Company School, Arts Connection, and is a faculty member of NJPAC's Dance Academy, to name a few. He was a recipient of the New Jersey State Council of the Arts "Fellowship Grant" for the ballet "Innervisions."

Bob Himmelberger
(Pianist/Accompanist)

A graduate of William Paterson College, Mr. Himmelberger has been playing the piano since the age of three. He worked with the Glenn Miller Band from 1985-1990 and performed with various jazz groups in the United States, St. Marten, London, Argentina and Uruguay. In September of 1989 he performed at Carnegie Hall with Michele Hendricks.

Mr. Himmelberger has published transcribed solos of Thelonious Monk and Bud Powell. He also has a jazz trio that performs in the New York / New Jersey area and his album "Night Moods" should be released this Fall. Mr. Himmelberger is currently teaching music at Newark Academy in Livingston, NJ.

Rachel Kaplan
(Assistant Camp Director)

Ms. Kaplan is a graduate of Rutgers College, with a Bachelor of Arts degree in Political Science. She is currently pursuing her masters degree in social work at Columbia University, with a concentration in family and children services.

Ms. Kaplan was a counselor with NJPAC's Art Camp last summer. She has worked with various arts related programs for children, including Rutgers University Community and Service Education. She has also studied ballet and other forms of dance for many years.

Ellen Mendelsohn
(Music)

Ms. Mendelsohn is currently a music teacher in the Bergenfield School District, where she was voted Jefferson School Teacher of the Year for 1996. She is also a free-lance music editor for MacMillan Publishing Company and a contributing writer of "Playing the Recorder." Previously, she has taught at the Lingren Nursery School, the Bank Street School for Children, and the Ethical Culture School, all in New York City.

Ms. Mendelsohn earned her Bachelor of Music Degree from Eastman School of Music and her Master of Arts Degree from Columbia University Teachers' College. She is also the producer and a performer of music programs for children.

Cindy Nicholson
(Modern Dance)

Ms. Nicholson's early training and performance experience took place in North Carolina, where she graduated from the North Carolina School of the Arts. She has worked as principal dancer and choreographer for companies including the Kean Dance Theatre and the William Chaison Dance Theatre. She is actively involved in performances and teaching projects with various components of Rutgers University, Bloomfield College and Middlesex County College.

Ms. Nicholson has also taught in a variety of school-based dance workshops throughout New Jersey, and is a member of NJPAC's Dance Academy faculty. She has been featured at the Genesis Festival at Crossroads Theatre and danced off Broadway in "Promises of Gold" in 1996.

Olga Protyniak
(Pianist/Accompanist)

Having received a Bachelor of Music degree from the Kiev Conservatory in the Ukraine (formerly the Soviet Union) in 1990, Ms. Protyniak serves as piano accompanist for numerous dance schools including the NJ School of Ballet, Garden State Ballet and American Repertory Ballet, and the NJPAC Dance Academy. Ms. Protyniak also performs as soloist and accompanist at recitals throughout the New York area.

Joanna Raboy
(Chorus)

Ms. Raboy, a native of Newark, New Jersey, holds a Bachelor of Music Degree from the Crane School of Music, SUNY College at Potsdam, and a Master of Music degree from Ithaca College. She has taught vocal, general, and instrumental music in grades K-12 in New York, Massachusetts, and New Jersey.

Ms. Raboy worked in the Education Departments of the Binghamton Symphony Orchestra and the Boston Symphony Orchestra. An active musician, Joanna has performed as a chamber musician, solo pianist, and accompanist all over the East Coast and in Israel. Joanna has served as the Musical Director for the Montclair Operetta Club, All Children's Theater, the Livingston Community Players, and many other theatrical companies. She is currently working with the New Jersey Performing Arts Center as the coordinator for the 1998 Youth Orchestra Festival.

Krista Smith
(Theater)

Ms. Smith is from Holmdel, New Jersey, where her parents still reside. She is on the board of the Holmdel Summer Theater Festival in residence at the Duncan Smith Theater.

Ms. Smith has her BFA in Acting from Boston University and just received her MFA in Acting from the Actors Studio, where she is a working finalist. She has also been teaching acting in a variety of settings to all ages for the past six years, including three years in Los Angeles public schools. This past year she taught an advanced Meisner/Method course at the Eugene Lang College at The New School and was visiting instructor at NYU Tisch School for the Arts. She just performed five shows at Circle In The Square downtown and has acted in many stage productions and independent films on both coasts.

Terri Cerritto
NJPAC Summer Arts Camp Administrator

Terri Cerritto is an experienced teacher of the performing arts and a professional singer. She has a B.A. in Music from Kean College with vocal studies at N.Y.U. She has an M.A. in Education Administration/Supervision from Seton Hall University. She is presently an Associate Director in Arts Education at the New Jersey Performing Arts Center. Her previous experience includes teaching music in the public and private school setting for 14 years on the PreK to Grade 8 level. She has also taught as an adjunct professor at Kean College for three years. During those 17 years she has musical directed or directed 15 Musicals between each of the Middle School, High School and College levels, as well as community theater. She has served as Assistant Principal and Acting Chief School Administrator in the Bedminster public school. Through all of her teaching Ms. Cerritto has been an active part-time or full-time performer of theater, concert, cabaret, and radio work in the metropolitan area. She has a CD recording available entitled, "Last Night When We Were Young." Terri loves working with children of all

NJPAC

New Jersey Performing Arts Center
One Center Street
Newark, New Jersey 07102
201 642-8989
201 642-7372 Fax

History is unfolding as the New Jersey Performing Arts Center (NJPAC) celebrates its opening season during the fall of 1997. The Center includes Prudential Hall—a 2,750-seat multi-purpose hall, Victoria Theater—a 500-seat playhouse, a restaurant, banquet facilities, a gift shop, renovated Military Park Garage and Theater Square (an outdoor performance plaza). International, national and New Jersey's best performers are gracing the stages to commemorate this inaugural season.

Even prior to the Center's opening, the NJPAC Arts Education Department has provided the state's children, families and educators with creative programs that nurture exploration and discovery in the production and performance of the arts. The 1997-1998 Bell Atlantic SchoolTime Performance Series is just one of the many arts education offerings at the Center that will enable each individual to find his or her own "niche" at the NJPAC.

The NJPAC Arts Education Department is made possible by the generous support of the Victoria Foundation, The Prudential Foundation, Allen and Joan Bildner and the Bildner Family Foundation, and the NJPAC Arts Education Endowment Fund. Additional support has been provided by AT&T, American Express, Andrew W. Mellon Foundation, Bell Atlantic, City National Bank, City of Newark, Coalition of 100 Black Women, First Union National Bank, Fleet Bank, N.A., Friends of Senator Wynona Lipman, The Geraldine R. Dodge Foundation, National Urban Affairs Council, PSE&G, and The Star-Ledger.

Raymond G. Chambers & Dr. P. Roy Vagelos *Co-Chairmen*
Lawrence P. Goldman *President & Chief Executive Officer*
Philip S. Thomas *Vice President for Arts Education*

Arts Education Department

Elizabeth L. Koppe *Director of Program Management*
Mary Louise Johnston *Associate Director of Performances*
Terri Cerritto *Associate Director of Residencies*
Lee Fenner *Associate Director of Partnerships and Sales*
Crystal Hawk *Assistant to the Vice President for Arts Education*
Sandra Young *Program Coordinator*

PASSPORT TO CULTURE New Jersey PERFORMING ARTS CENTER





Important Phone Numbers

201-877-4420

ECC Camp Office / Rm 2145

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